



3096 RICE ST.
ST. PAUL, MN 55113
651-484-3325

Application for Employment

EQUAL OPPORTUNITY EMPLOYER

Qualified applicants are considered for all positions without regard to race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, sexual orientation and age. All questions must be answered and application signed.

Last Name	First	Middle	Date
Street Address			Home Phone () -
City, State, Zip			Business Phone () -
Have you ever applied for employment with us? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, Month and Year _____			Social Security Number
Position Desired			Pay Expected
Can you furnish proof of your right to work in the U.S.A. <input type="checkbox"/> Yes <input type="checkbox"/> No			Are you available to work weekends?
When will you be available to begin work?			Are you available to work holidays?
How did you learn about the company?			Are you under 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No If "yes," state your date of birth—mo. ____ day ____ yr. ____ If under 16, can you furnish a work permit? (Under 18 for some states) <input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a felony, or have you ever been convicted of any crime, whether a felony or misdemeanor, that relates to honesty?			
If hired, will you be able to report to work every day on time to perform your job duties?			

**Conviction of a crime will not necessarily disqualify you from the job for which you are applying. Each conviction will be considered with respect to time, job relatedness and other relevant factors.*

Hours Available	Sun	Mon	Tue	Wed	Thur	Fri	Sat
From							
To							

Total Hours Available per Week _____

Would you work: Full-Time Part-Time

Shifts Preferred: Days Nights

Are you willing to work overtime, when and as required? Yes No

School	Name and Location of School	Course of Study	No. of Years Completed	Did You Graduate?	Degree or Diploma
High School				<input type="checkbox"/> Yes <input type="checkbox"/> No	
College				<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other Education				<input type="checkbox"/> Yes <input type="checkbox"/> No	

Are you going to school now? Yes No Where _____ Day Classes Night Classes

Employment History

Please give accurate complete, full-time and part-time employment record. Start with present or most recent employer. Include military experience if applicable. Do not indicate "see resume."

1	Company Name and Mailing Address		Phone () -
Job Title		Name of Supervisor	Employed (Month and Year) From To
Describe your work			Weekly Pay Start End
May we contact this employer? If not, why not? <input type="checkbox"/> Yes <input type="checkbox"/> No			Reason for Leaving
2	Company Name and Mailing Address		Phone () -
Job Title		Name of Supervisor	Employed (Month and Year) From To
Describe your work			Weekly Pay Start End
May we contact this employer? If not, why not? <input type="checkbox"/> Yes <input type="checkbox"/> No			Reason for Leaving
3	Company Name and Mailing Address		Phone () -
Job Title		Name of Supervisor	Employed (Month and Year) From To
Describe your work			Weekly Pay Start End
May we contact this employer? If not, why not? <input type="checkbox"/> Yes <input type="checkbox"/> No			Reason for Leaving
4	Please describe any other automotive experience you have that is not listed above.		

What attributes are you bringing to this job? _____

Are you able to perform the essential functions of the job for which you are applying as described in the job description? _____

Signature

I certify that the information given herein is true and complete to the best of my knowledge. I authorize you to make such investigations and inquires of the information provided herein, and other matters related thereto, as may be necessary. I hereby release employers, schools and other persons, institutions or businesses from all liability in responding to inquiries in connection with my application. I understand that false or misleading information given in my application or during interviews may result in a refusal to hire, or discharge in the event of employment.

I understand and agree that, if hired, my employment is at will. I also understand that if I am hired my employment is for no definite period of time. I may terminate my employment at any time and I may be dismissed at any time without prior notice. I further understand and agree that nothing in this application shall constitute a contract of employment or shall constitute a contract or a guarantee of employment.

I also understand that any policies or procedures implemented by the company in the event of my employment are for purposes of operation only and are not intended to be nor constitute a contract for my employment. In addition, I understand that any of these policies or procedures may be changed at any time at the employer's discretion and without notice.

Signature

Date